

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JANUARY 26, 2023**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Bob Donovan	Aldерwoman Susan Johnson
Alderman Joe Prince	Alderman Mike Jokerst
Alderman Mike Raney	Alderman Jeff Eydmann
Aldерwoman Ashley Armbruster	

Absent: Aldерwoman Kristi Cleghorn

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Aldерwoman Johnson to approve the Amended Agenda as presented. Motion carried 7-0-1 with Aldерwoman Cleghorn absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE.

At this time, Gina Bryant, Executive Director of the Ste. Genevieve Housing Authority presented the annual Housing Authority Report for 2022 and answered any questions that the Mayor or members of the Board had for her.

CITY ADMINISTRATORS REPORT. (see attached report)

STAFF REPORTS.

- **JASEN CRUMP – POLICE CHIEF (see attached report)**
- **STEVE WILSON – ALLIANCE WATER RESOURCES (see attached report)**

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

PUBLIC HEARING.

Mayor Hassler opened the Public Hearing at 6:21 p.m. at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen. With no questions Mayor Hassler closed the public hearing at 6:21 p.m.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – January 12, 2023
- Minutes – Board of Aldermen – Work Session – January 12, 2023
- Minutes – Board of Aldermen – CLOSED Work Session – January 12, 2023
- Treasurer’s Report – December – 2022
- **Resolution 2023-14. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE CITY OF STE. GENEVIEVE TO APPLY FOR A PAUL BRUHN HISTORIC REVITALIZATION GRANT.**

A motion by Alderwoman Johnson, second by Alderman Jokerst to approve the consent agenda with the exception of the Closed Work Session Minutes of January 12, 2023. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

OLD BUSINESS.

BILL NO. 4525. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR THE ST. MARYS ROAD SIDEWALK/TRAIL IMPROVEMENT. 2ND READING. A motion by Alderwoman Johnson, second by Alderman Prince, Bill No. 4525 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4525 was declared Ordinance No. 4453 signed by the Mayor and attested by the City Clerk.

BILL NO. 4529. AN ORDINANCE REPEALING SECTION 135.175. 2ND READING. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4529 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4529 was declared Ordinance No. 4454 signed by the Mayor and attested by the City Clerk.

BILL NO. 4530. AN ORDINANCE ADOPTING SECTION 700.010 DISCLOSURE OF UTILITY BILLING RECORDS. 2ND READING. A motion by Alderman Jokerst, second by Alderman Eydmann, Bill No. 4530 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman

Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4529 was declared Ordinance No. 4455 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

Approval of a purchase order for two 2023 Dodge Durango's for the Police Department in an amount not to exceed \$81,836.00. A motion by Alderman Prince, second by Alderman Eydmann to approve the purchase order for two 2023 Dodge Durango's in an amount not to exceed \$81,836.00. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

Approval of the low bid of \$8,000 from R & W Dirtwork for replacement of the retaining walls (East & West Sides) at Blain & Market Street. A motion by Alderman Jokerst, second by Alderwoman Johnson to approve the low bid of \$8,000 from R & W Dirtwork for the replacement of the retaining walls at Blain & Market Streets. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

BILL NO. 4534. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2023. 1ST READING. A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4534 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

BILL NO. 4535 . AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 210 OFFENSES. 1ST READING. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4535 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

BILL NO. 4536. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4536 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Jokerst, to proceed with the second and final reading of Bill No. 4536. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4536 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1.

Thereupon Bill No. 4536 was declared Ordinance No. 4456 signed by the Mayor and attested by the City Clerk.

BILL NO. 4537. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION "D" BY REVISING THE SEWER USE CHARGES. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderwoman Johnson, Bill No. 4537 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderman Jokerst, second by Alderman Donovan, to proceed with the second and final reading of Bill No. 4537. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Jokerst, Bill No. 4537 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4537 was declared Ordinance No. 4457 signed by the Mayor and attested by the City Clerk.

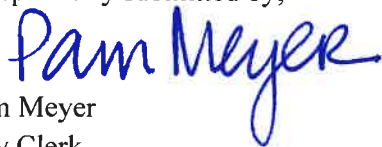
BILL NO. 4538. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REVISED CONTRACT WITH WEGMANN LAW FIRM AUTHORIZING A RATE INCREASE FOR LEGAL SERVICES. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4538 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:28 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

January 26, 2023

1. Performance reviews will be done by the end of the week for city staff with raises going into effect February 1. In March, insurance increases to 30% employee premium responsibility up to \$300 max.
2. We have been given approval by the Missouri Department of Natural Resources to contract engineering for the trail at Pere Marquette Park and will be bringing a contract to the board for that work.
3. We met with concrete contractors for a pre-bid meeting on replacing a section of Claymont on Tuesday, 1/24. Bids are due for asphalt and concrete on February 9.
4. Preliminary plans have been reviewed and some changes were made to the boardroom/city hall remodeling. Return air will be done in the space above the ceiling so that will free up the lower half of the wall between the boardroom and city hall by eliminating that return line. I hope to have bid ready plans by the first fill week in February.
5. We have submitted for the DERA diesel grant to help pay for replacement for one of our street trucks but no date for award has been determined. Grants are due by the end of January.
6. The Welcome Center roof was completed Tuesday by Meinershagen Roofing. There will be some extra costs due to water damaged plywood from the rain leaks that have occurred. No timetable on the electric work yet but they have been given the greenlight to proceed.
7. After our walk-through pre-bid meeting for the 2023 Asphalt Overlay Project it was determined that Jefferson between Main and 2nd would not be a simple overlay project and will entail more infrastructure work that will increase the cost significantly. Public Works has recommended we instead pave S. 10th St. from Market to the tracks. It is approximately the same square footage as Jefferson. Jefferson can be done next year but it will need sidewalks repaired, milled and paved so we can keep elevations at the proper level for stormwater.
8. We were going to do Cast in place piping (CIPP) on a sewer line that crosses Lefluer but have bumped into a problem due to pipe size. We bid it as an 8" pipe but it turns out it shrinks to 6" as it flows. We are awaiting a recommendation from the company we contracted but they have been slow to return Steve's calls.



Ste. Genevieve Police Department



Monthly Operations Report

Date: January 2023

Calls for Service:

- 330 call for service December 2022
- 38 O/I report's written
- 33 summons' issued
- 11 Arrest made.

Total calls for service 2022

- 4551 calls for service for all of 2022
- 588 O/I report's written
- 427 Summons' issued
- 285 arrests made

Calls for service in 2020 and 2021 for comparison

2020

- 4,582 calls for service
- 566 O/I report's written
- 479 summons' issued
- 293 arrests made

2021

- 4,698 calls for service
- 647 O/I reports written
- 366 summons' issued
- 324 arrests made

K9 Mario Reports

- No report for December 2022 due to changes in the law
- Officer Cusanelli has returned to work with his new canine partner Ozzy. Ozzy is a 19 month old German Shepherd.

Staffing:

- We filled 1 of the 2 vacancies. We are still down 1 officer

Matthew Misuraca – 5 years law enforcement experience started employment with us as a patrolman

Training:

- All officers are compliant with their 2022 required trainings.

Meetings:

*No special meetings attended

Facility:

- We are currently working on building a new more secure evidence storage room in the basement

Equipment/Maintenance:

- We had 2 portable breath testers stop working. They were sent back to the manufacturer and we were told they could not be repaired so we had to purchase 2 new ones.
- We were having issues with 3 of our radar units in the patrol vehicles. 2 of them have been sent off to the manufacturer and repaired. They are installed back in the patrol vehicles. 1 unit still needs to be sent off.
- We are going to be replacing all the batteries in our hand-held radios this month at a cost of \$125 each

Police Radio:

- 1 Police radio has been having issues transmitting. Part-time officer Poole was able to get the radio repaired for us. The current radios in the patrol vehicles were purchased used over 10 years ago and need to be replaced. We will continue to explore grant options to update all the radios.

Grants:

- Applying for Traffic Safety Grant. 0 match to the city

Miscellaneous:

- I finally received the cost on the 2 new Dodge Durango's. They came it at a total cost of \$81,836.00. The upfitting bid came in at \$21,202.50. There is usually a couple thousand dollars in Misc. equipment that is needed. That brings the total estimated cost for 2 vehicles, with upfitting and decals, to an estimated \$108,000.00. FSCB gave a current rate of 4.99% and said it is going up daily and we need to lock that rate in as soon as we can. Our estimated yearly payment is just under \$25,000.00.
- We will look at different ideas next year for cycling out patrol vehicles. I will do some research and return that to the board. I know that we will need to replace the K9 vehicle next year.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

December 2023

Water Treatment Plant

- The electrical building has been constructed and the majority of the electrical components have been installed. We still do not have a delivery date for the Transfer Switch.
- Continuing to watch well drawdown levels as the draught continues.
- The Lime Silo was drained and cleaned out at the plant. This is done annually to prevent build up.
- Staff has completed fence repairs. This seems to be a regular task.
- Waterplant staff looking into issues with the chlorine.
- All locations were inspected and cleaned.

Wastewater Treatment

- Asked about putting in a road to Robinwood Lift Station. This was denied by their board.
- Lift station #1 was malfunctioning. Staff had to pull all 3 pumps and clean floats. System returned to normal operation.
- We performed an inventory of UV parts available and confirmed that what we have previously ordered is correct.
- Routine maintenance and inspections were performed as scheduled.
- Completed an inventory of biosolids in the million-gallon tank. So we will have a good idea of available storage until spring.



OPERATIONS REPORT – Ste. Genevieve

Treatment

WASTEWATER PLANT EFFLUENT QUALITY

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	2.9	4.6	7.4	n/a
Peak Day	4.0	8.5	7.7	n/a
Percent Removal	98.9%	98.9%		

NPDES EFFLUENT LIMITATIONS

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .840
 Daily Maximum loading 1447lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 3400ft of lines this month.
- Staff was called out to clear a blocked sewer main. We found that the contractor left some extra materials in the pipe.
- Woodys Municipal brought down a crawler camera and performed a demo on the unit.
- Visu Sewer completed the initial inspection and cleaning of the CIPP project lines.
- Assisted contractors with line locations
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Staff repaired or replaced 10 frozen meters, reminded homeowners that it is their responsibility to prevent this from happening.
- Water main break on St. Francis St.
- Materials were ordered for the hydrant on St. Francis, that was struck by the FedEx truck.
- Due to extremely low temps and facilities were monitored during this period.
- A fire hydrant was hit by a vehicle on Progress parkway. Parts are ordered.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 38 line locates.
- Staff performed 67 work orders.
- Disconnects for non-payment 18
- There were 5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- Provided baracades for numerous events and street closures for parades
- Ordered and received 150tons of salt and calcium chloride for snow removal.
- Blain St wall was hit by a semi truck. Currently getting bid to replace.
- Ordered and delivered the wayfinding signs
- Basler Drive Street sign was replaced
- Shop clean up, this includes vehicles
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- Continuous checks during cold weather.
- The fountain in the pond was damaged by some ice skating people.
- Cameras have finally been purchased for bathrooms
- Paint inventory was completed to prepare for next season
- All mowing equipment is being maintained to ensure proper operation when needed

Project Updates

- CIPP Project will be completed in January
- BT Electric still waiting on materials.

Safety

- Lone worker program reviewed by all staff.

Regulatory

- DMR
 - Groundwater report
- All were submitted on time

Training

- Crawler camera demo was a full day of training for the staff.

Concerns for the Month

- Below zero temps

Positive for the Month

- Electrical project is moving forward